

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, February 6, 2014 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Vander Leest, Supervisor Katers, Supervisor Campbell, Supervisor Van Dyck,
Excused: Supervisor Hoyer
Also Present: Matt Kriese, Beth Lemke, Neil Anderson, Rick Ledvina, Scott Anthes, Kathy Pletcher, Carla Buboltz, Lori Denault, Lynn Stainbrook, Doug Marsh

i. Call to Order.

The meeting was called to order by Chair Vander Leest at 5:37 p.m.

ii. Approve/Modify Agenda.

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

iii. Approve/Modify Minutes of January 2, 2014.

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Comments from the Public. None.

1. Review minutes of:

- a. Neville Public Museum Governing Board (December 9, 2013).**

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

- 2. Communication from Supervisor Vander Leest re: Request for the Park Department to identify improvements to the Brown County Dog Park with the Friends of the Brown County Dog Park. Funds for improvements would be used from the Brown County park acquisition fund which is funds accumulated from related park land sales, i.e. DOT, DNR, and other related government entities. *Referred from January County Board.***

Chair Vander Leest provided the Committee with some background on the dog park and indicated that it has been in existence since 2002. Some improvements have been made over the last five years, but he would like to see additional improvements such as additional faucets, a bridge, and areas for dogs to do tricks as well as an obstacle course. Vander Leest proposed that funds for these improvements/additions come from the park acquisition fund which is funds accumulated from park land sales and are to be used to improve existing parks as well as acquire new ones. This would also be in conjunction with private contributions from the Brown County Dog Park Association. Vander Leest noted that there is currently only one dog park in Brown County and although discussion have been had in the past to have another dog park, that failed and therefore he felt that the current dog park should be made as functional and user friendly as possible.

Vander Leest continued that when a land sale occurs, the funds from such sale go into the park acquisition fund. Parks Director Neil Anderson provided the Committee with a copy of the

Resolution Identifying Revenues That Can Be Deposited Into The Land And Building Acquisition Segregated Account for the Committee's review, a copy of which is attached. Vander Leest's idea would be to partner with the Dog Park Association to fund the projects he mentioned earlier. Supervisor Katers indicated that he would like to see more funds coming from the Dog Park Association.

Vander Leest continued that the dog park is heavily used and he has had constituents ask about it. He noted that the funds in the acquisition fund are to be used for park improvements and acquisitions only and therefore it would be appropriate to use some of the funds in that account for improvements.

Supervisor Campbell asked if money in the acquisition fund could be used for any park as she is aware of some things wanted at Neshotah Park and Anderson answered that funds could be used at any park. Campbell then asked Vander Leest why he is bringing this forward and Vander Leest responded that he has had some inquiries by constituents seeking improvements in the dog park. He urged Committee members to go out to the dog park and check it out.

Park Manager Rick Ledvina provided some history on the dog park and stated that it was originally build at the site of the West side landfill and was then moved to Brown County Park. There are two areas of the dog park. One area consists of the main parking lot and a hand pump for water. Ledvina noted that there is no power at the facility. There are separate wooded sections for large and small dogs. There is access to one side with a blacktop road and there are some benches and garbage cans in the area. Ledvina noted that the Dog Park Association currently has a list of things they would like to see at the park and this list is being updated. One thing they would like to see is that the steep slope on the west side be terraced and have steps added. The Dog Park Association does have a landscaper that is working on this and Ledvina also noted that there are a number of Eagle Scouts who are interested in assisting with the project. Currently there is an Eagle Scout working with the landscaper which Ledvina felt was a good partnership.

Campbell asked if there was a breakdown as to the cost of each improvement. Ledvina stated that that is part of the Eagle Scout project and the Scout is currently working on it. Campbell felt that no approval should be made until after costs are received and the Committee agreed. Vander Leest said that this is simply for preliminary discussion to get support to send to staff to look at and work with the Dog Park Association and any other interested parties.

Vander Leest's idea for improvements at the dog park is that the County could come forward with a plan to spend \$20,000 - \$25,000 and then private fundraising could be done for an additional \$5,000 - \$10,000.

Anderson noted that there is currently \$355,450 in the acquisition fund and of that \$181,415 came from sale of Pamperin Park land for the Highway 29 expansion and the rest appears to have come from logging sales and a donation that was made from a private individual of about \$65,000. Campbell asked if this was the same account that would pay for the Base Camp in conjunction with the Adventure Park and Anderson answered that it was. He estimated that approximately \$275,000 would be needed for the base camp but also noted that there would be additional logging monies coming in. Campbell wanted to be sure that the Base Camp was taken care of before any other plans were made for the money.

Anderson noted that there are a number of Friends groups at various facilities who are obviously putting in a lot of time, effort and money in the parks and this fund may provide a great opportunity to match funds and have projects that the County and Friends groups can work on together.

Vander Leest stated that for the size of Brown County, it would be expected to have more than one dog park. He stated that the community is asking for more resources and he noted that this is a County dog park and is available to all taxpayers. He would encourage private contributions to help fund projects at the park but noted that the County needs to decide what the priorities are for funds received from land sales and he felt these funds should be used for improving existing parks. Vander Leest noted that the last project at the dog park was the fencing and all funds for this project were fundraised for. The cost of the fencing was approximately \$4,000 plus labor.

Campbell felt that money from this fund must be handled in a very judicious manner as there are a number of groups that may be entitled to use of the funds and it needs to be handled in a manner that is fair to all. Anderson agreed and stated that one of the initiatives they are looking at is how to bring the groups together to help them support parks to make them sustainable. He noted that right now his department is at 1989 budget levels and there is not a lot of capital outlay. He felt we need to develop these public/private partnerships to make the parks sustainable. He referenced the partnership with the Bay Area Nordic Ski group and provided photos of what this group has done with one of the shelters, copies of which are attached.

Van Dyke asked if attendance figures could be provided for the dog park as well as a breakdown as to where the users are coming from. This would be helpful in determining if another dog park would be something to consider.

Motion made by Supervisor Van Dyck, Seconded by Supervisor Campbell to refer to staff to bring back a list of potential projects with costs in 60 days so this Committee can examine it and make a determination to approve funding for projects. Vote taken. MOTION CARRIED UNANIMOUSLY

Park Management & NEW Zoo

3. **Resolution Requesting Approval for Brown County to Accept Donation Conveyance of Real Estate Parcel Number VH-847 for the Benefit of the Brown County Park Department's Barkhausen Waterfowl Preserve. *Held for one month.***

Park Supervisor Matt Kriese indicated that this resolution is to accept the donation of real estate to the Barkhausen Waterfowl Preserve. The parcel amounts to just over 1/8 of an acre and is considered wetlands and will not be developed in any manner. It borders the Bay shore and will be utilized as wildlife management and habitat. A map showing the donated land and a copy of the proposed Deed are attached.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Parks Division - Assistant Director's Report.**

In addition to the information provided in his report in the agenda packet, Neil Anderson reported that recruitment is finished with regard to the Assistant Park Director position and interviews will be held in the next several weeks. Anderson was hopeful that they would have this position filled by mid-March. Currently Anderson is going back and forth between the Zoo and Parks to keep things running smoothly. Anderson continued that all winter activities are going strong. He also noted the budget that was passed for this year to bring two additional rangers back has helped out a great deal and is allowing the opportunity to cut firewood to be sold in the campground.

Anderson continued that most of the adventure course installation has been completed. The only thing left is the automatic belays for the climbing wall and the braking system for the zip line. He stated that they tested the zip line with a 40 pound log to help determine where to place the

platform at the end. Anderson is looking to have the adventure park opened in the beginning of May. They will be training full time staff in April and will be hiring concessionaire staff to be trained. The goal is to have the opening of the attraction coincide with Wisconsin Tourism Week.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Zoo Animal Collection Report for January, 2014.

Zoo Director Neil Anderson referenced the collection report that was included in the agenda packet. He noted that they had to euthanize a bison recently. He also noted that the red pandas are successfully together and he hopes that their breeding season in February goes well. It was further noted that the red wolf with the broken pelvis is now healed.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Request from N.E.W. Zoological Society, Inc. for the waiver of the rental fee for the use of the Reforestation Camp Lodge on April 3, 2014 for the 2nd Annual "Skunks are Beautiful" Cribbage Tournament.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Zoo Activity/Director's Report.

Anderson's Director's Report was contained in the agenda packet. In addition, he stated that Judy Krawczyk has retired as President of the N.E.W. Zoological Society but they should have a new President within the next several months. Anderson noted that Krawczyk was the President of the Society for 14 years and did a wonderful job.

Anderson continued that there is currently a water line leak at the Zoo. He provided pictures, a copy of which is attached, and explained that they have taken the bricks out but because of frost and are waiting to get in with a backhoe to penetrate the frost. This line feeds the entire Wisconsin Trail and Zoo staff is monitoring the situation. Anderson felt they were looking at somewhere in the area of \$5,000 to fix this.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Library

8. Background Information on the Denmark and Wrightstown branch libraries. *Held for one month.*

Lynn Stainbrook, Kathy Pletcher and Carla Buboltz provided a report on the Denmark and Wrightstown Libraries. A handout was provided to the Committee that outlines these libraries and a copy of the same is attached.

Carla Buboltz of the Library Board mentioned that the adults only fundraiser for the Wrightstown Library will be held on March 8. This is a wine and cheese tasting event and raises approximately \$10,000 - \$12,000 each year.

Van Dyck asked for a cost of operation comparison between the Denmark and Wrightstown libraries from a County perspective. Library Director Lynn Stainbrook answered that it is about the same staff-wise. She stated that they do pay a little more for rent at Wrightstown but the return on investment is a little higher at Wrightstown as they get more business than the Denmark branch does. Stainbrook continued that collection-wise and technology-wise they spend about the same amount of money at both branches. Rent at Denmark is \$1,000 per year but Lori Denault noted that they do not provide any maintenance. Denault continued that at Wrightstown they pay for the utilities and library maintenance staff does repairs, however, they do not have to do a lot. At the end of the year as part of the lease the library gets charged for some common area maintenance which is divided among the tenants of the center. The Wrightstown Area Library Committee covers those expenses. Buboltz stated that it is about \$20,000 and the rent is \$1,000 but the library pays \$350 and the Committee pays \$650. In the past when the library was located adjacent to the Village Hall, the Village Hall also contributed but now contributions from the Village have ceased.

Buboltz continued that they have a set of founding businesses and individuals who upon the initial lease gave \$5,000 or \$10,000 each and the Library Committee continues about every fifth year to go back to these founders to replenish. Van Dyck asked for Buboltz's opinion as to whether there may be anything coming up in Wrightstown that would make a situation similar to Denmark possible. Buboltz answered that she has investigated this fully but noted that the Wrightstown School District is a growing district that continues to bring in more and more students and they are currently using all of the available space for school purposes. Buboltz also mentioned that she had looked into the possibility of the library having space in the new Town Hall that was built, but in order for that to happen the library would have had to pay a portion of the construction costs which was not feasible.

Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Director's Report.

Stainbrook's Director's Report was included in the agenda packet. She also stated that the library has a new website which is hosted by the regional library system rather than the County. She continued that the fence has been put up at the Cellcom Childrens' Garden and it looks very nice. The Library has received \$5,000 from Schreiber for the learning kiosk at the garden and they have also received \$15,000 from PMI for the colored concrete in the garden.

Stainbrook continued that they are working on a plan for outreach services and noted that they are also looking at the audiences currently served by the Bookmobile which is 20 years old and they are in the process of determining how to continue to provide services to that audience. Additionally, Stainbrook reported that a listening session had been held recently at the Southwest Branch and although there was not large attendance, those in attendance were all very appreciative of having the opportunity to talk about library services.

Stainbrook also noted that they continue to have genealogy classes on Saturday mornings and they average about 95 people at these classes. These classes have been held for over 10 years but they continue to be very popular. Library staff asks for a hand count of the attendees to see how many of them come from outside of Green Bay and outside of Brown County and they also ask if those from out the City will be doing any shopping or dining while they are in town to get an idea of what the economic impact of these classes is.

The Library continues to work on PCI compliance and are working on moving credit cards off of the staff stations and using more of an e-commerce with that. This means that staff does less touching of credit cards and brings the Library one step closer to being PCI compliant.

Stainbrook concluded her report by stating that they are doing demand controlled ventilation which was tested at Ashwaubenon and recently installed at Weyers Hilliard. It has been working well at Ashwaubenon and Stainbrook will advise the Committee of cost savings when she receives the same.

Facility Manager Doug Marsh reported that over a year ago he and Curt Beyler worked on a WPS pilot grant worth \$25,000 and were awarded the grant which was received in November and has been reinvested into energy conservation.

Marsh also reported that the elevator project was completed on January 17, 2014 and he provided a final summary regarding the project and indicated that the project was completed on time, in scope and under budget and under the contract amount. A copy of this summary is attached.

Marsh also provided the Committee with an overview of the Central Library projects, a copy of which is attached. He outlined this report for the Committee.

Van Dyck asked when additional projects will be identified to utilize the remaining funds allocated for library repairs. Marsh indicated that he would like to hear the report from the task force regarding co-location of the Library and Museum. It is his understanding that co-location is not being recommended; however, Marsh would like to see the report on this before any additional projects are planned. Marsh did indicate that there was a significant amount to do with regard to the HVAC system. Additional projects could include re-carpeting the auditorium, exhaust issues at the garage of the Central Library, as well as data communication ideas.

With regard to the auditorium, Van Dyck suggested that the entire auditorium be looked at as carpet would seem to be only one part of what is needed in there. He would like to see what else needs to be fixed and what a total cost would be. Marsh indicated that the carpet in its current condition is a safety issue. Stainbrook felt that the usability of the auditorium should also be looked at from a sound and technology standpoint. Marsh's concern would be that any dollars that are spent in the auditorium would reduce funds available for the HVAC issue that would be a higher priority.

Vander Leest shared some of the notes he took at the recent listening session at the Southwest Branch. He indicated that restrooms at some of the facilities were discussed as they are inadequate at some locations, namely at the East Side branch. It was noted that the East Side branch is in a leased building and therefore the County did not have much control over the bathroom situation. Vander Leest felt that perhaps a new location for that branch could be found and Katers indicated that he had spoken with the Bellevue Board and staff and Bellevue would be very interested in having a library in the Village. He can pass numbers and needs on to the Bellevue staff if the Library staff puts them together. Other concerns from the listening session included diaper changing stations and it was indicated that all libraries do have some place to change diapers but these are not in every bathroom at a library. They are typically located in the bathrooms in the childrens' areas. Vander Leest would like the bathrooms at all facilities looked at to see if small improvements could be made. Pletcher stated that improvements have been made to bathrooms at all of the branches with the exception of the Central Library and East Side Library.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Golf Course

- 10. Approve request to host the Wisconsin Golf Course Superintendent's Association Member Guest Golf Outing August 11, 2014.**

**Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

11. Superintendent's Report.

Golf Course Superintendent Scott Anthes provided a report that was contained in the agenda packet. He reported that he has been out on course a few times and has not detected any ice. There is about 15 – 16" of snow on the course and Anthes will continue to monitor this, but at this time, there are no concerns with regard to ice. It was stated that the combination of the new grass and the heavy snow is ideal. Anthes noted that Oneida Golf and Riding keeps their soil temperatures on the ground and they were at 28 degrees down six inches.

Anthes also provided an update with regard to the extra land and stated that he submitted a request for easement to Oneida Nation on January 6 and the request went to their Committee for approval to start the process to move forward. Anthes estimated it would be at least two to three months before the easement is granted.

Winter maintenance is being performed at the golf course and includes replacing and sharpening all bearings and all reels and other basic maintenance. Anthes also reported that the 30 year old security system in the maintenance shop failed; however, this system was upgraded by Martin Security at no charge. Anthes continued that the golf cart lease package for 45 new carts has been sent out for bids and the bids came back under budget. He also stated that when the budget was passed they put in for a new trim mower. He was able to secure a demo unit and saved several thousand dollars. Finally Anthes reported that the golf course will be getting 10 trees from the Packers to be planted on the course.

With regard to the easement that Anthes referenced earlier, Van Dyck said that Supervisor Landwehr has some concerns with regard to the other land owners. Anthes responded that he had spoken with Corporation Counsel who advised him that the golf course should not be getting involved in that. Van Dyck encouraged Anthes to do what he could to push this matter along as fast as possible as sometimes things have a tendency to change unexpectedly.

Campbell asked if there would be any sort of grand opening event in the spring and Anthes stated that they will have something and they are currently working to see how much can be spent on an event. Vander Leest asked that the Committee spread the word that the course will be open with new greens. Van Dyck felt that the grand re-opening should include time for the non-golfing public to come out and walk around and see the improvements. Anthes stated that people are welcome to do this at any time as long as it does not create a safety hazard.

Vander Leest reported that Larry Packard recently passed away at the age of 101. Packard designed the Brown County golf course as well as some other very well-known courses.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Museum

12. Budget Status Financial Report for December, 2013.

Motion made by Supervisor Van Dyck, seconded by Supervisor Katers to take Items 12 – 15 together as one. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Neville Public Museum Attendance and Revenue for December, 2013.

See action at Item 12 above.

14. Neville Public Museum Attendance – 5 Year Span.

See action at Item 12 above.

15. Sales Report.

See action at Item 12 above.

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file Items 12 – 15. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Interim Director's Report.

Interim Museum Director Beth Lemke reported that the Museum has received \$7,500 from Schreiber which will help support the school tour program in rebuilding the hands on teaching collection. With regard to master planning, Lemke stated that the Committee members should have received an e-mail and she noted that she should get the report late over the weekend and will send it out upon receipt. She noted that there will be a power point presentation on Tuesday at the Museum in conjunction with the report. Lemke also reported that a reception will be held on February 7 at 6:00 p.m. to celebrate the opening of the World War I exhibit and the Century of Discovery exhibit.

Lemke stated that the extremely cold weather in January has impacted the January attendance numbers. She indicated that there will be changes made for next January such as timing the take down of the holiday display and making sure that the next exhibit is ready to be installed as soon as possible to eliminate lag time. She also noted that with three of the seven staff being new there was a bit of a learning curve of working together. She wanted the Committee to be aware there are several things they wish to improve upon for next year. She also noted that the Century of Discovery exhibit is under budget and this has allowed her to adjust the budget for the Hall of Fame exhibit.

Van Dyck noticed that the December attendance figures were a bit disappointing and asked if in Lemke's opinion this was due to weather or due to the Prange's exhibit running its course. Lemke felt it was a combination of both and noted that there were some heavy snow days, but she had also heard comments about the Prange's display such as that moving the Childrens' Only Shop downstairs caused somewhat of a disconnect. Lemke also mentioned that due to staff turnover the exhibit was a similar design as in years past. Next year's winter exhibit will be more of a downtown Green Bay exhibit that will include the Prange's figurines, but will also feature other items from downtown and they will also locate the Childrens' Only Shop back up on the second floor.

Lemke stated that the Foundation ran the Childrens' Only shop and the hours of operation need to be addressed. Campbell stated that she had been involved with a similar shop as a fundraiser and it did very well because local organizations donated items for the shop. It was a great way to fundraise without having to spend money. Campbell also advised the Committee that the Neville's winter exhibit was replicated by the Childrens' Museum, including a Childrens' Only shop and she felt that this was something that should be addressed from a proprietary standpoint. Lemke agreed with Campbell and stated that she had had a meeting with the Childrens' Museum about this but by the time she was aware of this everything was operating at full speed.

Lemke went on to say that she has a phenomenal team at the Museum with a "can do" attitude. She felt that the biggest challenge would be getting ahead for 2015 and doing something phenomenal

with the Centennial and having an exhibition schedule for 2015 completed by March 1 so the Foundation can do their fundraising. They will be doing a combination with partnerships highlighting collections and supplementing with the permanent collection and she is also waiting to hear about a traveling show and she will continue to keep the Committee advised. With regard to the Hall of Fame exhibit, there is an unknown factor as to its end date but they are working on a solid plan for the upper galleries so they have something in house to go in as soon as the Hall of Fame exhibit is done.

Lemke continued that there is currently an issue with exhibit lighting. She stated that the Museum has not been proactively making the switch from traditional exhibit bulbs to LED. They have recently placed a bulb order, but they had to use a combination of three vendors to fill the order as the bulbs are become scarce and the cost for them has risen significantly. Lemke will be working with contractors and lighting vendors to determine how best the Neville can convert to LED given the significant upfront costs of LED bulbs. Lemke felt that the Neville should have been working on this conversion five years ago.

Chair Vander Leest was excused at 7:41 at which time Supervisor Van Dyck took over the meeting.

Lemke continued that she is also looking at improvements to the AV equipment in the theater as this has not been updated in recent years. She is currently working with Camera Corner on this and she noted that the projector will also need to be replaced eventually. She will keep the Committee advised with regard to this.

Van Dyck suggested that in the spirit of cooperation, it may make more sense to invest the County's money in one state-of-the-art auditorium at either the Library or the Museum in exchange for doing something else with the space at the other facility. While there may be a need for an auditorium at both locations, Van Dyck felt that looking at one state-of-the-art auditorium should be looked into. Lemke noted that there was a size difference in the auditoriums at the Museum and Library and she noted that UWGB's Learning in Retirement program uses the Museum's auditorium on a regular basis which brings in revenue. She noted that the Museum auditorium capacity is 132 while the Library's auditorium capacity is closer to 300 or more. Van Dyck felt we need to look more at the entire community to find what is available before money is spent on these projects.

Lemke felt comfortable with the functionality of the Neville. She felt that they were maximizing space and it is very usable space. She would see more challenges to the Library as it is at more of a transition point than the Museum.

Katers questioned how rental fees are charged as he noted on reports that some groups pay more than others and some groups pay nothing at all. Lemke explained that she is still trying to understand the different agreements that have been made with regard to rental fees and admission fees. She would like to address this further with the Committee and felt that the Museum rates and rental conditions should be more consistent with other facilities in the County. Van Dyck encouraged Lemke to examine this further and suggested that she may wish to contact the Parks Department as they also do a lot of renting of facilities. Van Dyck shared that the Parks Department often does a program where they will waive fees if the group using the facility puts in service hours in exchange for the fee. Lemke liked that idea and stated that one of her goals is to get a better handle on other venues and what they are charging for their facilities.

Katers asked Lemke if she knew of any grants that may be available to address the lighting issue she spoke of earlier. Lemke responded that she is looking into that and is waiting to hear back as to what the options could be with regard to existing fixtures.

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Resch Centre/Arena/Shopko Hall

- 17. Complex Attendance for the Brown County Veterans Memorial Complex for December, 2013.**

**Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Other

- 18. Audit of bills.**

No bills were presented. No action taken.

- 19. Such other matters as authorized by law.**

Campbell stated that she would like to put together a Centennial committee as a subcommittee of the Ed and Rec Committee. Van Dyck suggested that she submit a communication to this effect at the next County Board meeting so this matter can be added to the next agenda.

- 20. Adjourn.**

**Motion made by Supervisor Katers, seconded by Supervisor Campbell to adjourn at 8:00 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary

December 21, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION IDENTIFYING REVENUES THAT CAN BE DEPOSITED INTO THE
LAND AND BUILDING ACQUISITION SEGREGATED ACCOUNT**

WHEREAS, in 1996 the Brown County Board of Supervisors authorized the establishment of a segregated account for construction of a park shelter at the Reforestation Camp and for future acquisitions of land for Park use from logging operations revenues; and

WHEREAS, the *Brown County Comprehensive Plan* and *Brown County Park and Outdoor Recreation Plan* has identified the need for land acquisition and new building development throughout the Park System to support future demands for County Park services; and

WHEREAS, the current funding sources for the Land and Building Acquisition Fund are insufficient to provide a significant and sustained source of funding for the above purposes.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby authorizes deposits, in addition to logging revenues, into the Land and Building Acquisition Fund, including revenues from public and private endowments and donations specifically identified for this purpose, revenues from County-owned Park** land and building sales, revenues from temporary and permanent utility easements on Park lands, revenues from land leases and rentals and other revenue sources as approved by the Brown County Board of Supervisors in the future.

** Amended as per the County Board on 12/21/2011.

Respectfully submitted,
EDUCATION & RECREATION
COMMITTEE

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Approved By:


COUNTY EXECUTIVE

Date Signed: 12/27/11

Authored by Facility & Park Mgmt. - Parks

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund.


BOARD OF SUPERVISORS ROLL CALL # _____


Motion made by Supervisor

ERICKSON

Seconded by Supervisor

NICHOLSON

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14	<u>EXCUSED</u>		
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWBELL	26			

Total Votes Cast 25

Motion:

Adopted ☒

Defeated ☐

Tabled ☐

March 1996 pg. 5

No. 9a -RESOLUTION REGARDING ESTABLISHING A SEGREGATED ACCOUNT FOR
ANTICIPATED REVENUES FROM REFORESTATION CAMP LOGGING
OPERATIONS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, at its January 25, 1996 meeting the Education & Recreation Committee approved the concept of utilizing Brown County Reforestation Camp logging revenues for proposed removal/construction of the park shelters at the Brown County Reforestation Camp ~~and for the purpose of future acquisitions of park property; and~~

WHEREAS, for financing of the removal/construction of the park shelters at the Brown County Reforestation Camp, it is estimated that there will be approximately \$116,800 in logging revenues over a two year period, and it is the recommendation of the Education & Recreation Committee to use revenues from logging operations at the Reforestation Camp as the local portion of matching state funds under the applicable State recreation grant program.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that is hereby authorizes the establishment of a segregated account for anticipated revenues from Brown County Reforestation Camp logging operations revenues and to provide for the use of such revenues as the local portion of matching funds for the applicable State recreational grant program for the removal/construction of the park shelters at the Brown County Reforestation Camp ~~and for future acquisitions of land for park use; and~~

BE IT FURTHER RESOLVED that the said monies in this segregated account may only be expended for the purposes of removal/construction of the park shelters at the Brown County Reforestation Camp ~~and for future land acquisitions for park use.~~

Respectfully submitted,
EDUCATION & RECREATION COMMITTEE

A motion was made by Supervisor Kuehn and seconded by Supervisor Vander Leest to adopt.

A motion was made by Supervisor Adams and seconded by Supervisor Marcelle to refer back to committee. Vote taken. Ayes: 8; Nays: 15; Excused: 1. Motion defeated.

Supervisor Mills questions whether the Committees or Departments have the ability to segregate the funds.

A motion was made by Supervisor Maxwell and seconded by Supervisor Lasee to strike the words "and for future land acquisitions for park use". Vote taken. Ayes: 12; Nays: 11; Excused: 1. Motion carried.

Note: Shelter should be plural throughout the resolution.

A motion was made by Supervisor Lasee and seconded by Supervisor Skarda to adopt the resolution as amended. Vote taken. Roll Call #2:

Ayes: Adams, Marcelle, Berndt, Zima, Vander Leest, Vanden Plas, Collins, Clancy, Wilmet,

Bennett, Lasee, Schmitz, De Lain, Hinkfuss, Skarda, Kuehn, Van Sistine, Simons, Maxwell

Nays: Krueger, Haefs, Reich, Mills

Excused: Johnson

Motion carried.

Approved by: As Nancy Nusbaum, County Executive, Date: 4/1/96

2

NEW Zoo ~ Reforestation Camp—Pine Shelter

Before



Before



AFTER

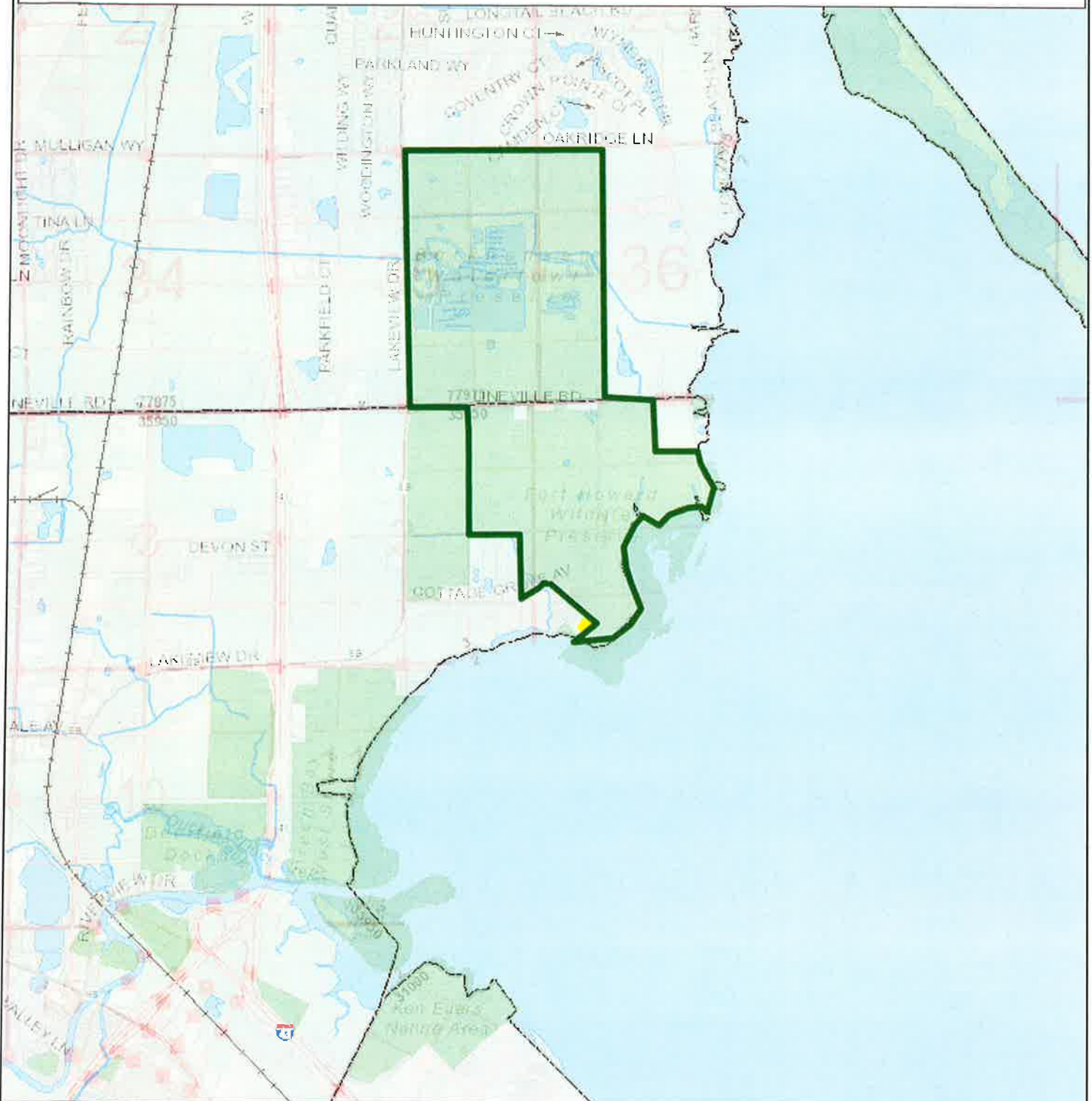


AFTER



Howard / Suamico Showing Barkhausen

Yellow= Mr. Kraft's property Green= Barkhausen / FHWA



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

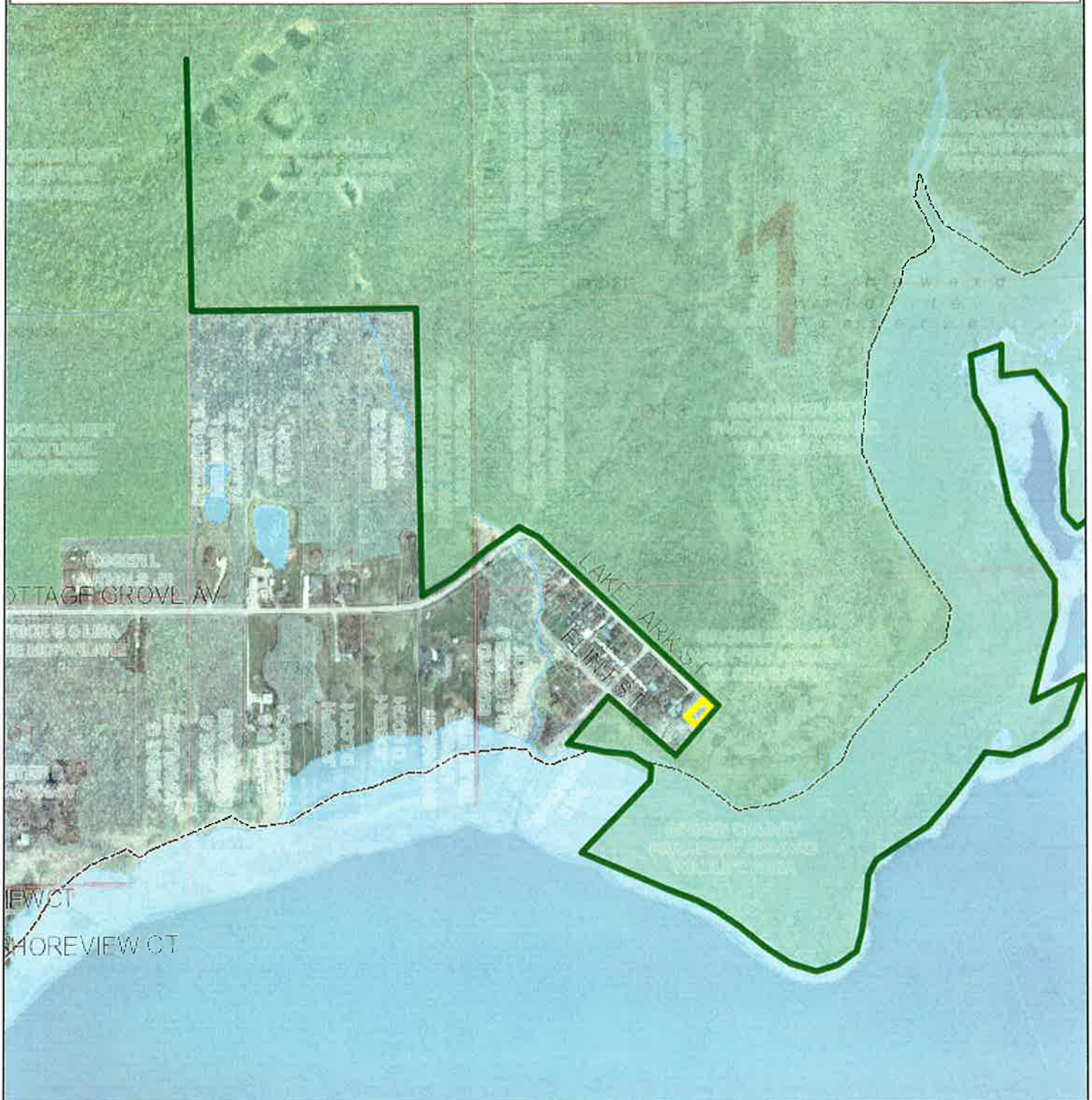
A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As Is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

02/06/2014
Scale 1:31680

Portion of Barkhausen and FHWA

Yellow= Parcel Mr. Kraft is donating Green= County owned



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

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02/06/2014
Scale 1:7200

3

**INTER VIVOS
DEED OF GIFT**

Document No.

Grantors, Donald F. Kraft and Joyce M. Fritz, husband and wife residing in the City of Green Bay, County of Brown and State of Wisconsin, as sole owners of the parcel of land more fully described below ("Property"), do hereby desire to forever give, donate and quitclaim an unconditional fee simple absolute interest in their Property to the County of Brown, a body corporate organized and existing under the laws of Wisconsin, with an address of 305 E. Walnut Street in Green Bay, Wisconsin 54305 ("Grantee"), gratuitously and without legal obligation or consideration, to hold and devote to park purposes for so long as it benefits the public and then thereafter for an alternative public purpose determined by Grantee, the Property of which is located at 939 Lake Park Street in the Village of Howard, Wisconsin and legally described as follows:

Recording Area

Name and Return Address

Matt Kriese, Park Supervisor
Barkhausen Waterfowl Preserve
2024 Lakeview Drive
Suamico, Wisconsin 54173

Lot 1 in Schneider's Plat of Blue Shore, according to such Plat as recorded in the Office of the Registrar of Deeds, in and for Brown County, Wisconsin, in Volume 4 of Plats, page 65, together with all the estate and rights of Grantors in the Property and subject to any other easements, covenants and restrictions of record.

VH-847

(Parcel Identification Numbers)

This is NOT homestead property

Grantee, having determined that Brown County; specifically, its citizens and other members of the general public, would benefit from the Property, does hereby accept the gift upon execution of this Deed, subject to the right of repudiation under the governing law, to have and to hold said Property as above described, with the hereditaments and appurtenances unto said Grantee, its heirs and assigns forever.

The undersigned has set her hand and seal as County Clerk for Brown County, pursuant to the authority granted her under Resolution dated February 19, 2014 and by virtue of Sections 59.52(19) and 59.52(6).

TRANSFER FEE EXEMPT: Section 77.25(2), Wis. Stats.

Signed and Sealed in Presence of:

BROWN COUNTY WISCONSIN

STATE OF WISCONSIN)
)
COUNTY OF BROWN)

Sandy Juno,
Brown County Clerk

Personally came before me on this ____ day of _____, 2014, the above named Sandy Juno, Brown County Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public

My Commission Expires:

GRANTOR: Donald F. Kraft and Joyce M. Fritz
 2071 Barberry Lane
 Green Bay, WI 54304-4470

GRANTEE: Brown County
 305 E. Walnut Street
 P.O. Box 23600
 Green Bay, WI 54305-3600

This Instrument Was Drafted By: Brown County

IN WITNESS WHEREOF, Donald F. Kraft and Joyce M. Fritz accepted the above terms in their entirety by virtue of their signatures affixed hereto on this ____ day of _____, 2014.

Signed and Sealed in the Presence of:

By: _____
 Donald F. Kraft

By: _____
 Joyce M. Fritz

NEW Zoo ~ Water Line Leak ~ 2-5-2014



Denmark and Wrightstown Branches of the Brown County Public Library
Report to Education and Recreation Committee
February 6, 2014

The **Denmark Branch** of the Brown County Public Library is co-located with the Denmark school library in the high school building. This arrangement is very uncommon in the United States. The merger of the public library with the school library was initiated by then Superintendent David Ewald in 1997. With the renovation of the high school building there was a new spacious library media center. The Denmark public library branch was located in a small space in the Denmark Village hall/police station. Superintendent Ewald believed that moving the public library to the school would improve access to reading materials for school children and would bring the community together for library programs and school programs. Denmark is a small community of 2,000 residents and the Superintendent did not perceive there would be safety issues for the school. He and Pat La Violette began discussions in 1997 and the final agreement was signed in June 1999. During that time public hearings were held and the School Board and Library Board had many discussions about the advantages and disadvantages of such a merger, including the financial arrangement. The original agreement provided for: a 50-50 cost sharing of the Dynix software for the computer catalog; two Brown County Library para-professional staff totaling 37.5 hours combined; and one Denmark school media specialist certified by the Wisconsin Department of Public Instruction. The public library moved its collections and staff the week of June 14 and was open for business on June 21, 1999.

June 2014 will mark the 15th anniversary of this successful merged school/public library in Denmark. The benefits to the Denmark residents have been: increased hours of service; access to high speed internet with state of the art computers; increased space; excellent parking; increased staff assistance; and increased resources. The benefits to the school system have been: increased hours of access--especially after school hours; increased access to books and other library materials; increased staffing; opportunities for parents and children to study together. The benefits to the Brown County taxpayers have primarily been cost saving due to: rent free facility; no maintenance costs for the building; no support costs such as snow plowing. There have occasionally been complaints from residents about having to sign in at the building entrance, however once it is explained that this is a safety factor for the children, they understand. The Denmark residents feel very fortunate to have a state of the art library available to them and parents love the public library programs and resources available to their children.

The story of Denmark is one in which a community leader reached out to his community and the Brown County Library Director to say: how can we work together to improve library access and services for our residents? It is a story about commitment to literacy and community education.

The **Wrightstown Branch** of the Brown County Public Library is located in a small strip mall on the west side of the Fox River. The current arrangement came about due to the leadership of the Wrightstown citizens. In 2002 the Wrightstown library was facing the loss of its existing 722 square feet of space in the old village hall and needed to find a new home. A group of determined citizens formed the Wrightstown Area Library Committee (WALC) to relocate the library to a new space. Those citizens, along with business partners and the entire community, raised funds and searched for a good location to create a new home for the library. WALC raised nearly \$92,000 in support of their library branch, a significant sum for a small community of 3,000. In September 2004 the Wrightstown Area Library Committee and the Brown County Library Board signed a Lease Partnership and Financial Memorandum of Understanding, and the new branch was opened with 1400 square feet of space in October 2004. The Wrightstown Area Library Committee continues to sponsor annual fund-raisers to support the operation of the library.

With the library space nearly doubling, library usage increased significantly. Within two years, usage had begun to outgrow the new space. Early in 2007 an opportunity presented itself as the tenant next door moved out and the adjacent space became available. WALC worked with the landlord to hold the space vacant for a time to allow for fund raising. In April 2007 the Brown County Library Board held their monthly meeting at the Wrightstown branch and received a proposal from WALC to expand the current library space into the adjacent space, which would once again double the library space by adding 1400 square feet. The additional space would allow for more computers and a separate children's area, as well as additional space for community programs. WALC proposed raising \$40,000 to add to their current fund balance of \$50,000 in the Greater Green Bay Community Foundation, which would provide operating funds for three years. The Library Board unanimously approved the request. Once again the Wrightstown community stepped up and provided the needed funds to expand the library. The newly expanded library opened in October 2007. Under the revised MOU the WALC group pays for the additional rent and utilities for the added space.

The story of Wrightstown is one in which community leaders worked together and work collaboratively with the Brown County Library Board to maintain and improved their library services. It is story of leadership and caring that illustrates the importance of library access and services to people of all ages.

Final summary regarding the completed Central Library elevator modernization project:

January 17, 2014

Original cost estimate: \$648,000 (for traction elevators)
Bid/Contract/PO amount: \$323,450 (for hydraulic elevators)
Final contract cost: \$256,684

Cost savings

From original cost estimate: \$391,316
From Schindler contract: \$ ~~75,136~~

Change Orders

We had additive change orders of: \$12,390
(for electrical subcontractor work and a third additional
battery powered emergency lowering unit install)

We had deductive change orders of: ~~\$79,156~~ \$66,765
(saved from not having to re-plumb or re-drill the cylinder holes)

The project went well and the Schindler installation crew did very good work.
Communication and coordination between FM, the Library and Schindler went very well.

All three elevators are now modernized and have new power units, logic controls, door operation and door panels, car operating panels and hallway call fixtures, and battery powered emergency lowering units. The two passenger elevators have new hydraulic cylinders. (The staff elevator cylinder was replaced in 2005 and one of the passenger elevator power unit was replaced in 2008.)

Central Library Projects

last revised Jan 28, 2014

	A/E Fees	Construction Contract	Total Cost	Estimated Constn Cost ¹	Project Status
Main Disconnect Switch	\$ 2,600	\$ 51,979	\$ 54,579	\$ 50,000	Completed
Rooftop Condensing Unit & Disconnect	\$ 2,500	\$ 22,215	\$ 24,715	\$ 15,200	Completed
Elevator Modernizations	\$ 7,350	\$ 256,684	\$ 264,034	\$ 648,000	Construction
Arc Flash Study & Training	\$ 6,250	\$ 2,500	\$ 8,750	\$ 26,000	Completed
Cooling Tower Relocation	\$ 15,400	\$ 138,960	\$ 154,360	\$ 125,000	Cmt & Board Approval
Power and Lighting Projects					
Stairwell Exit Lighting	\$ 4,400	\$ 4,496	\$ 8,896	\$ 6,000	Cmt & Board Approval
Ext'r Emergency Lighting	\$ 3,900	\$ 4,057	\$ 7,957	\$ 12,000	Cmt & Board Approval
Int'r Emergency Lighting	\$ 4,300	\$ 5,705	\$ 10,005	\$ 12,000	Cmt & Board Approval
Ext'r Lighting Modifications	\$ 3,900	\$ 29,050	\$ 32,950	\$ 32,000	Cmt & Board Approval
Life Safety Transfer Switch	\$ 4,200	\$ 11,266	\$ 15,466	\$ 23,000	Cmt & Board Approval

TOTALS

\$ 581,712.00

\$ 526,912

\$ 54,800

Total Spent

\$ 581,712

Remaining funds unspent

\$ 1,301,199

Total Funding Source	\$ 1,523,911	Bond
425.050.6182	\$ 359,000	Transfer from Library operating
	\$ 1,882,911	

Note 1: Original cost estimates did not include A/E fees - construction costs only